



DECISION RECORD

Gloucester City Council

Publication Date 24th June 2016

Decision Of	Cabinet		
Date of Decision	22 June 2016	Item No.	6
Title	Review of the Catering Service		
Report Of	Cabinet Member for Culture and Leisure		
Report Author	Lloyd Griffiths, Head of Neighbourhood Services		
Wards Affected	All Wards	Key Decision	No

DECISION:

RESOLVED:

1. Approval be granted to cease operating the catering facility at the Council's Herbert Warehouse, but to note that alternative arrangements are being investigated to provide a snack option for staff at no cost to the Council;
2. Authority be delegated to the Corporate Director (Transformation) to undertake an outsourcing exercise in order to seek expressions of interest by 30th September 2016, to operate the Museum of Gloucester Café in a partnership manner and on a shared commercial basis to be set out in the exercise documentation.
3. If expressions of interest are not received or are deemed unsuccessful by 30th September 2016 and the Museum of Gloucester Café continues to operate at deficit, approval be granted to cease operating the café but to note that alternative arrangements will be implemented to provide a snack option for visitors at no cost to the Council
4. Further investigation into opportunities to develop a shared café space with the City Library be endorsed; and
5. Plans outlined within the report in respect of the catering facilities at The Arbor at Gloucester Crematorium, Gloucester Guildhall, Gloucester Life Museum and Blackfriars Priory, which will enhance the level of service provided at these facilities be endorsed.

REASON FOR DECISION:

With the Council needing to make significant savings over the next 3 years it is prudent to cease operating those sites that are loss making. Such a decision would remove a pressure from the Council's budgets of approximately £24,000 per annum.

Ceasing to operate loss making sites would then allow the Council to concentrate on improving the level of service at those sites that are currently making a surplus and at

which it has been identified can become more profitable through a mix of capital infrastructure works and re-focussing of resource.

ALTERNATIVE OPTIONS CONSIDERED:

The initial focus of the review was to examine the benefits of outsourcing the Council's Catering Services. This was discounted as an over-arching model, as each service has distinctly different needs and there are few if any 3rd party catering/hospitality contractors who could provide all such requirements.

Furthermore due to the variance in income from site to site, outsourcing all catering services under one umbrella would be unlikely to present an attractive business opportunity.

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

This decision will come into force at the expiry of 5 working days from the date of the publication of the decision.

Call-in Deadline: 29th June 2016

CONFIRMED AS A TRUE RECORD:

We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 and is a true and accurate record of that decision:

Decision Maker:

Councillor Jennie Dallimore
Deputy Leader of the Council

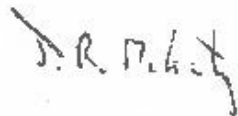
Date: 22 June 2016



Proper Officer:

Jon McGinty
Managing Director

Date: 22 June 2016





DECISION RECORD

Gloucester City Council

Publication Date

24th June 2016

Decision Of

Cabinet

Date of Decision

22 June 2016

Item No.

7

Title

Review of the Waste and Recycling Service

Report Of

Cabinet Member for Environment

Report Author

Lloyd Griffiths, Head of Neighbourhood Services

Wards Affected

All Wards

Key Decision

No

DECISION:

RESOLVED:

1. The contents of the report and the work of the 'Waste & Recycling Review Members Project Group' be noted;
2. Approval be granted to implement the New Service Model (NSM) Option, as outlined in the report with a target commencement date of Spring 2017;
3. Approval be granted to purchase capital items (as outlined in Appendix 2 of the report) to the value of £2,356,900 in order to deliver and implement the NSM.

REASON FOR DECISION:

The waste & recycling review focussed on identifying a new service that would deliver savings, increase recycling performance (thus diverting waste away from landfill) and minimise customer impact.

The proposed new service delivers against all these objectives as it will financially benefit the Council to the tune of at least £204,025 per annum, it is forecasted to increase our recycling performance in the region of 4-5% and the impact on the customer from having to manage one extra receptacle in the form of a hessian sack for cardboard is deemed manageable.

Furthermore it should be noted that residents and Members have for some time been advocating that the Council collects additional materials, particularly cardboard. This scheme provides the Council with an opportunity to deliver an improved service that residents require.

ALTERNATIVE OPTIONS CONSIDERED:

As outlined in the report several other models of delivery have been developed and presented to the Members Project Group and have undergone scrutiny in respect of the three key criteria of performance, cost and customer impact.

Three final models were developed, indicatively costed and presented to Members for

their endorsement of a preferred option. These models included the preferred option and two others, namely –

- Enhanced Recycling Service (addition of cardboard & textiles) with a Dedicated Food Waste Fleet; and
- Enhanced Recycling Service (addition of cardboard & textiles) with Fortnightly Collection of Recycling

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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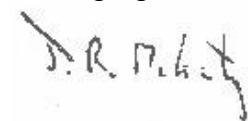
Councillor Jennie Dallimore
Deputy Leader of the Council



Date: 22 June 2016

Proper Officer:

Jon McGinty
Managing Director



Date: 22 June 2016



DECISION RECORD

Gloucester City Council

Publication Date

24th June 2016

Decision Of	Cabinet		
Date of Decision	22 June 2016	Item No.	8
Title	2015-16 Financial Outturn Report		
Report Of	Cabinet Member for Performance and Resources		
Report Author	Jon Topping, Head of Finance		
Wards Affected	All Wards	Key Decision	No

DECISION:

RESOLVED:

1. It be noted that:

- (i) The savings achieved in year total £1.174m
- (ii) The year-end position for the financial year 2014/15 is to decrease the Council's General Fund balance by £246k
- (iii) The General Fund balance has decreased from £1.881m to £1.635m at the end of 2015/16
- (iv) That the business rates pool has returned a surplus of £173k to the City Council.

2. The transfers to and from earmarked reserves as below and detailed in section 8 of this report be approved.

- £710k to adopted land reserve
- £291k to VAT Shelter reserve
- £200k to Business Rates reserve
- £5k from Members Allocation Reserve
- £13k to Portfolio Reserve
- £197k to Regeneration Reserve
- £50k to Trading Development Reserve
-

REASON FOR DECISION:

It is a good practice for members to be informed of the change to the Council's financial position across the financial year. This should include details of the general fund balance and the reserves position.

The Council has made a decision to continue to be a part of the Gloucestershire Business Rates Pool. As part of this process members must be aware of the current financial position of the pool and the financial implications for the City Council.

ALTERNATIVE OPTIONS CONSIDERED:

The Council's accounts in prepared in line with its accounting policies. Alternative options for the breakdown of funds to be allocated to reserves have been considered but the options proposed in this document are believed to be the most prudent.

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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Call-in Deadline: 29th June 2016

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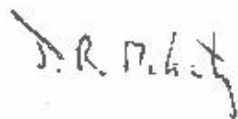
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Decision Maker:

Councillor Jennie Dallimore
Deputy Leader of the Council

**Date:** 22 June 2016**Proper Officer:**

Jon McGinty
Managing Director

**Date:** 22 June 2016



DECISION RECORD

Gloucester City Council

Publication Date

24th June 2016

Decision Of

Cabinet

Date of Decision

22 June 2016

Item No.

9

Title

Treasury Management Annual Update 2015/16

Report Of

Cabinet Member for Performance and Resources

Report Author

Jon Topping, Head of Finance

Wards Affected

All Wards

Key Decision

No

DECISION:

RESOLVED:

That the contents of the report be noted subject to any comments subsequently received by Audit and Governance Committee.

REASON FOR DECISION:

Not applicable.

ALTERNATIVE OPTIONS CONSIDERED:

Not applicable.

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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Call-in Deadline: 29th June 2016

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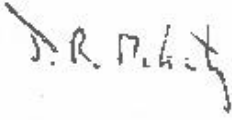
Decision Maker:

Councillor Jennie Dallimore
Deputy Leader of the Council

Date: 22 June 2016

Proper Officer:
Jon McGinty
Managing Director

Date: 22 June 2016

A handwritten signature in black ink, appearing to read "J. R. McGinty", is written over the printed name of the officer.



DECISION RECORD

Gloucester
City Council

Publication Date

24th June 2016

Decision Of	Cabinet		
Date of Decision	22 June 2016	Item No.	10
Title	Disposal of Land for Proposed Church down Surgery		
Report Of	Cabinet Member for Performance and Resources		
Report Author	Melloney Smith		
Wards Affected	All Wards	Key Decision	Yes

DECISION:

RESOLVED:

1. The land be disposed to Brackley Developments for the purpose of building a new doctors' surgery for the value outlined in Appendix 1, on the basis of a long lease on the general terms set out in the report and such other terms as the Acting Asset Manager, in consultation with the Head of Property and Asset Management of Cheltenham Borough Council, deems appropriate;
2. That the Council Solicitor be authorised to execute such documents as she deems necessary or appropriate to carry into effect the transaction upon the terms agreed.
3. That the proceeds of the disposal be split equally between Gloucester City Council and Cheltenham Borough (who jointly own the land) and Churchdown Community Association (who have a lease on the land).

REASON FOR DECISION:

The proposal will assist in the provision of a much needed new doctors' surgery in Churchdown. It will provide a capital receipt for the Council.

ALTERNATIVE OPTIONS CONSIDERED:

The site could be left as it is being rented to the Churchdown Community Association. This would mean the loss of the opportunity of a capital receipt and also mean an alternative site for the proposed doctor's surgery having to be found.

To dispose of the site on the open market. The site is classed as "Important Open Space" by Tewkesbury Borough Council. It is considered that residential development would not be permitted on the site.

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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Call-in Deadline: 29th June 2016

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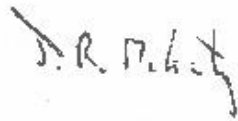
Councillor Jennie Dallimore
Deputy Leader of the Council



Date: 22 June 2016

Proper Officer:

Jon McGinty
Managing Director



Date: 22 June 2016



DECISION RECORD

Gloucester
City Council

Publication Date

24th June 2016

Decision Of	Cabinet		
Date of Decision	22 June 2016	Item No.	12
Title	Kings Quarter Development Scheme		
Report Of	Cabinet Member for Regeneration and Economy		
Report Author	Anthony Hodge, Head of Regeneration and Economic Development		
Wards Affected	Westgate	Key Decision	Yes

DECISION:

RESOLVED:

The recommendations as laid out in the exempt report.

REASON FOR DECISION:

As laid out in the exempt report.

ALTERNATIVE OPTIONS CONSIDERED:

As laid out in the exempt report.

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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Call-in Deadline: 29th June 2016

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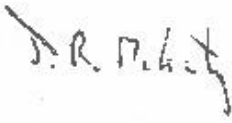
Decision Maker:

Councillor Jennie Dallimore
Deputy Leader of the Council

Date: 22 June 2016

Proper Officer:
Jon McGinty
Managing Director

Date: 22 June 2016



CALL-IN PROCEDURE

Call-in should only be used in exceptional circumstances, such as where Members have evidence which suggests that the Cabinet did not take the decision in accordance with the principles set out in Article 13 (Decision Making) of the Council's Constitution.

Call-in of a decision must be requested within five working days of the publication of an executive decision. The request must be communicated in writing to the Corporate Director of Resources by at least five Members of the Council.

Implementation of a decision that has been called-in is suspended until such time as it has been considered by the Overview & Scrutiny Committee and re-considered by the Cabinet in light of the Overview & Scrutiny Committee's conclusions and any recommendations.

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If you have any queries about the content of Decision Records please contact:

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